



Managing LIHTC Compliance with HCCP exam

October 15-17, 2013
Oklahoma City, Oklahoma

Zeffert & Associates

Day 1 (8:30am-5:00pm)

8:00 – 8:30 Registration

- Introduction and Brief Overview
- The importance of "Learning to Fish"
- What are Tax Credits?
- "The Players"
- Details you must know about your development
- How Credits are calculated
- 8609 Terms - Eligible and Qualified Basis, Applicable Fraction and Credit Percentages
- Income and Rent Limits

Lunch (on your own)

- Milestones in the Life of a Property
- Unique Aspects of LIHTC Acquisition/Rehab
- Other Key Requirements
- Keeping the Next Available Unit and Vacant Unit Rules Straight
- Fair Housing
- Combining LIHTC with Other Programs

Day 2 (8:30am-5:00pm)

8:00-8:30 Registration

- Preview of Certification Steps
- Interview and Applications
- Determining Household Size
- Student Status
- Acceptable Verification Methods

Lunch (on your own)

- Anticipation of Annual Income
- Income from Assets
- Asset Types and their Income
- Imputing Asset Income
- Assets "Disposed Of"
- Completing the TIC
- Completing the Move-in
- Recertification
- Monitoring Requirements ("Enjoying" State visits)
- Updates –Recent IRS developments
- Q & A
- Information from OHFA

Training Cost: See registration form
Seating is limited, so register now!
Contact Susan Barnett at
Zeffert & Associates
1-866-760-6000

Day 3 (8:00am-1:15pm) HCCP exam

- Prep review before exam approx. 8:00 – 10:30a.m.
- HCCP Exam Housing Credit Certified Professional 10:45a.m. – 1:15p.m.

For More Information on HCCP: **Visit the NAHB website at www.nahb.org**
Simply click on the "education", then "designation" links.



Zeffert & Associates, Inc. and Oklahoma Housing Finance Agency



**3 Easy Ways
To Register!**

Presents

"Managing LIHTC Compliance" with HCCP exam Training Course in Oklahoma City, Oklahoma October 15-17, 2013

Training Location

Contact Zeffert offices for more information.

- *Register online at www.zeffert.com
- *Fax form to (314) 336-4841
- *Mail form & payment to:
Zeffert & Associates, Inc
2321 Weldon Parkway,
St. Louis MO 63146

For a discounted sleeping room rate, mention "Zeffert & Associates".

Training Cost (please check appropriate box)

- LIHTC 2 day training and HCCP exam -\$395.00 per person
- HCCP exam only---\$175.00 per person
- LIHTC 1 day training- \$205.00 per person (please specify which day)
- LIHTC 2 day training- no exam - \$380.00 per person

Each attendee will receive a very useful course manual with referenced CD rom and a certificate of attendance for their continuing education.

Complete the information below and email sbarnett@zeffert.com, fax 314-336-4841, or mail to:
Zeffert & Associates, 2321 Weldon Parkway, St Louis, MO 63146

Participant 1 _____ Email _____
Participant 2 _____ Email _____
Participant 3 _____ Email _____

*** A valid email address is required to ensure timely receipt of important event information.*

Organization or Site Name _____

Street _____
Suite/Room/Apt. _____ City _____
State _____ Zip _____ Phone _____ Fax _____

Check in the amount of \$ _____
Credit Card: Please charge \$ _____ to my VISA MasterCard American Express (circle one)
Card# _____ Exp. Date _____
Cardholder Name _____ Signature _____
Billing Address _____
Phone _____ Fax _____ Email _____

Payment must be received before course to guarantee seating. Registration fees are refundable based on the following schedule.

Cancellation Policy

Full Refund

*At least one month prior to the session

Full Refund (less a \$50 administration fee)

*Between 14 days and one month before session

No Refund

*Less than 14 days before session. Refund substitute personnel or credits toward future Zeffert trainings are allowed.

Seating is limited, so register now!

Don't miss out on a premiere educational opportunity!
www.zeffert.com